

Application Fee	
Receipt no:	
Date:	
EFT date:	



Attach photo here

APPLICATION FORM FOR SENIOR SCHOOL (GRADE 8-12)

Please ensure **all** sections of this form are completed and the required documents are attached before submission, otherwise the application cannot be processed.

Pupil's Surname _____ First Names _____

Preferred Name _____ Home Language _____

Date of Birth _____ ID No. _____ Place of Birth* _____

*Copy of birth certificate attached

Religious Denomination _____

Proposed year of entry _____ Grade _____ Boarder/Day/Undecided* _____

If Boarder: Weekly/Termly/Undecided* _____

*please specify

PARENT/GUARDIAN INFORMATION

Father/Guardian

Mother/Guardian

Surname		Surname	
First Names		First Names	
Title		Title	
Marital Status		Marital Status	
ID Number (copy of ID attached)		ID Number (copy of ID attached)	
Relationship to Pupil		Relationship to Pupil	
Does the Pupil reside with you?		Does the Pupil reside with you?	
Residential Address		Residential Address	
	City: Code:		City: Code:
Home Telephone		Home Telephone	
Cellphone		Cellphone	
Occupation		Occupation	
Company Name*		Company Name*	
Position		Position	
Work Telephone		Work Telephone	
E-mail		E-mail	

*If self-employed, please provide details/type of business

PLEASE COMPLETE THE TABLE BELOW IN FULL:

Pupil's Current School	
Pupil's Present Grade	
Name of Principal	*
School Telephone	*
School E-mail	*
Name of School Bursar	*
Bursar's E-mail	*

* Do not leave blank

Has your daughter attended school/s in a country other than South Africa? YES/NO _____
 If so, please specify which years and grades _____

Has your daughter undergone any educational assessments (by a psychologist, occupational therapist, remedial teachers, etc.) in her school career? YES/NO _____
 Please provide copies of assessments with your application.

Is your daughter an immigrant? YES/NO _____
 Please attach a copy of resident's permit, study permit and date stamp on passport page for entry into South Africa.

E-mail is our preferred method of communication. All correspondence should be e-mailed to:

Details of Person/Name of Trust/ Company/ CC. etc. responsible for payment of fees:

Title, Initials, Surname/Entity Name	
Relationship to Pupil	
ID Number/Co. Reg. No.	(copy of ID attached if not parent)
Address	
City	Postal Code:
E-mail	

Do you have any relatives who attended St John's D.S.G. in the past?

Name	Relationship	House: Rhodes, Connaught, Athlone

Where did you hear about St John's D.S.G.?

Website	Past/Present Pupils	Exhibition/Expo
Social Media	Advertisement	(Please specify where)
Word of Mouth	Friends	Other (please specify)

Religious Observance

Religious observance at the School is conducted in accordance with the School rules and the School's policy with regard to children and other faiths. It is specifically recorded that St John's D.S.G. is an Anglican School. No special opportunities for the religious observances of girls of other faiths are provided for.

Initial _____
 Father/Guardian Mother/Guardian

uHambo (Grade 9)

I/We agree that our daughter will observe and be bound by the prevailing rules and guidelines applicable to the uHambo experience in her Grade 9 year.

* Details of what uHambo entails on website: www.stjohnsdsg.com

Initial _____
 Father/Guardian Mother/Guardian

Scholarships (awarded at Grade 8 level only):

- a) Scholarships may vary from 10 – 60% of tuition fees and never cover 100% of fees.
- b) If your daughter is awarded a scholarship, your liability will be for the amount of fees due after taking account of that award.
- c) A scholarship may be withdrawn with immediate effect, if, in the opinion of the Principal, your daughter’s attendance, progress, or behaviour or your failure to maintain your account in good order to the satisfaction of the School no longer merits the continuation of the award.
- d) The scholarship percentage is not applied to the enrolment fee.

The Scholarship Application form may be downloaded from the website: www.stjohnsdsg.com

SCHOLARSHIP APPLICATION

Do you intend on applying for a scholarship to St John’s D.S.G.? Yes: _____ No: _____

If yes, clearly indicate which scholarship/s you will be applying for:

SPORT	MUSIC	ALL-ROUNDER	CLIFTON CLOSED	LADDSWORTH CLOSED
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There is no application form needed for Academic Scholarships.

* Remember to submit the scholarship application forms.

AFFORDABILITY

My/our daughter’s attendance at St John’s D.S.G. is dependent on:

The award of a scholarship	<i>Major financial assistance</i>	<i>Minor financial assistance</i>	
We do not need financial assistance			

Initial _____
 Father/Guardian Mother/Guardian

The School reserves the right to conduct Credit Bureau searches on any parent and/or guardian in order to ascertain and satisfy itself that such parent/guardian can afford the fees charged by the School. By signing this application form, you expressly consent to such a Credit Bureau search.

St John’s D.S.G. will contact your daughter’s current school for any references and your fee-paying history.

Please note that salary slips and bank statements may be requested.

I/we understand that should evidence from the Credit Bureau check or my fee-paying history be cause for concern, my daughter’s application will not be considered.

The School reserves the right to require that a parent and/or guardian pay an entire academic year’s fees in a once-off lump sum payment at the beginning of the year, should there be financial concerns.

Initial _____
 Father/Guardian Mother/Guardian

The application fee of **R600.00** must accompany this form. This only applies to Grade 8 applications. Grade 9-12 applications will be on request. **This fee is non-refundable and does not guarantee that this application for entry will be successful.**

Banking details: The St John’s High School Trust
 First National Bank
 Midlands Mall Branch, Branch Code: 257355
 Account number: 509 334 26279
 Swift Code: FIRN ZA JJ (for out of country applications)

Please also email your proof of payment to finance@stjohnsdsg.com with your surname as the reference. Please be aware that should your daughter be offered a place at St John’s D.S.G., a non-refundable acceptance fee is payable to secure the place, by the deadline specified at the time of offer. This acceptance fee is not deducted from school fees.

Enrollment Fees:

Enrollment fees amount to one month’s tuition for Day Scholars and one month’s tuition and boarding for Boarders. Visit our website www.stjohnsdsg.com/admissions/fees for more information.

The Board of Governors reserves the right to increase fees without prior notice.

Checklist for parents before submitting application:

Please V to indicate you have provided the documentation.

v

1. Copy of daughter's birth certificate	
2. Copy of father/guardian's ID	
3. Copy of mother/guardian's ID	
4. Death certificate of parent/guardian (if applicable)	
5. Copy of ID of person responsible for fees, if different from above	
6. Copy of Study Permit, if not a S.A. citizen or no S.A. I.D. document/birth certificate	
7. Copy of two most recent school reports	
8. Copy of educational assessment (if applicable)	
9. Application fee of R600.00. Proof of EFT must accompany this form. Card payment or proof of EFT only. No cash. (Grade 8 applications only.) The application fee will be requested at the appropriate time for Grades 9 – 12	
10. One I.D. head and shoulders photograph of child (as used for a passport application)	
11. A copy of both sides of a recent electricity account (not older than 3 months)	
12. Copy of Divorce Agreement (if applicable)	

Both Parents/Guardians to sign this form.

Father/Guardian

Date _____

Mother/Guardian

Date _____

Please return this application by email, post or hand deliver to:

Senior School Applications: Mrs Jenny Westwood

Email: info@stjohnsdsg.com

Postal Address: Private Bag X4, Scottsville, 3209

Physical Address: 77 New England Rd, Scottsville, Pietermaritzburg